



# *Raids Response Checklist*

## *For Congregations and Communities*

### **Pre-Raid Coordination**

#### **Roles**

- Legal Resource and Strategy Coordinator
- Volunteer Coordinator
- Press Contact
- Liaison Between Affected Families and Church
- Resource and Information Gatherer

#### **Resources and Partners**

- Identify partners and community resources in your area.
- Create an emergency list with the names and contact information of many lawyers who can be ready to act immediately.
- Compile a list of volunteer law students to assist with legal proceedings and paperwork.
- Prepare a database of the names and phone numbers of individuals who can help with interpretation and transportation.
- Keep a copy of the U.S. Immigration and Customs Enforcement (ICE) Detention Standards. Detention standards are guidelines that govern treatment of immigrants held in detention. You can download these standards from [www.ice.gov/partners/dro/PBNDS](http://www.ice.gov/partners/dro/PBNDS).
- Keep a copy of "I Am in Detention, What are My Rights?" You can download this document from [www.detentionwatchnetwork.org/indetention](http://www.detentionwatchnetwork.org/indetention).

#### **Education**

- Host Know Your Rights trainings and workshops for immigrant families in your community.
- Host Family Safety Planning workshops for immigrant families in your community.

#### **Funds**

- Start a relief fund for families or to assist in post-raid needs.

## **Post-Raid Coordination**

### **Volunteers**

- Mobilize volunteers who can assist with the following:
  - interpretation
  - legal services
  - transportation
  - moral support
  - media connections
  - faith leadership
  - liaising with community organizations
- Establish a centralized location such as a church or community center where all volunteers and those affected by a raid can meet and work.

### **Community Members Affected by the Raid**

- Create a list of names of those missing and where they are being held.
- Create a contact list so everyone has access to cell phone numbers and a way to communicate with one another.
- Check out Detention Watch Network's toolkit for more information about assisting those affected by raids. You can download this toolkit from [www.detentionwatchnetwork.org/firstresponse](http://www.detentionwatchnetwork.org/firstresponse).

### **Immediate Needs**

- Collect materials and supplies such as food and diapers to meet basic needs.
- Plan for games and activities for childcare when affected families visit the church or community center.

### **Further Actions**

- Host legal clinics with volunteer lawyers.
- Obtain legal council for detainees.
- Contact the media to share stories.
- Hold candlelight vigils.
- Write op-eds and other pieces for local newspapers.
- Contact your members of Congress.